



ColoradoAeroLab.org

Colorado AeroLab, Inc.
BOARD AGENDA
June 22, 2021
9:00 AM; Virtual Meeting

1.0 Call to Order

Jess called meeting to order at 9:06 am.

Present: Jess, Bill, Colleen, Elaine. Absent: Dave.

2.0 Agenda – Additions/Deletions – Approval

Jamboard discussion moved to next meeting.

Bill motioned to approve amended agenda. Colleen second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

3.0 CAL Staff Report/Update

3.1 Elaine Menardi – programs update

Summer camps are in full swing. There are about 70 K-8 registered with an average daily attendance of 60 kids. Teachers are working hard. Working on EOY reports for Cohort VIII. Waiting to hear from CDE on Cohort IX grant application for Eads and Kit Carson. Big job for the summer is getting office space set up and organized for the coming year.

3.2 Jess Buller – fiscal update

Most everything in the board packet. Preliminary budget ready for discussion. Cohort VIII closeout financials and inventory.

4.0 Consent Agenda

4.1 Routine Business

4.1.1 Approve 4-29-21 Minutes

ENCLOSURE

Colleen motioned to approve amended agenda. Jess second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

Elaine Menardi
Chief Innovator
307-258-0552

emenardi@coloradoaerolab.org

Colorado AeroLab, Inc

110 West Park Avenue
Kremmling, CO 80459

A 501 (c)(3) Non-Profit Corporation

Jess Buller
Chief Executive Officer
970-630-7286

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4.1.2 Approve Buller Bookkeeping for 2021-22 Fiscal Year

Colleen motioned to approve amended agenda. Bill second.

Jess: Abstain. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 3-0.

4.1.3 Approve Bohall Neubauer & Co. for FY 2021-22 federal and state returns

Bill motioned to approve amended agenda. Colleen second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

4.1.4 Approve updated Confidentiality Agreement ENCLOSURE

Bill motioned to approve amended agenda. Jess second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

4.1.5 Approve CAL Grants Fiscal Policies and Procedures Handbook ENCLOSURE

Colleen motioned to approve amended agenda. Jess second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

4.1.6 Approve 2021-22 CAL Staff Handbook ENCLOSURE

Colleen motioned to approve amended agenda. Bill second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

4.1.7 Approve West Grand Contract for Service (RISE) ENCLOSURE

Colleen motioned to approve amended agenda. Jess second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.



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5.0 Visitor Comments/Requests

6.0 Discussion/Action Items

6.1 Financial Report 7-1-20 to 6-15-2021

ENCLOSURE

Bill motioned to approve amended agenda. Colleen second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

6.2 2021-22 Preliminary Budget

ENCLOSURE

Bill motioned to approve amended agenda. Colleen second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

6.3 Approve CAL Staff Contracts

ENCLOSURES

Colleen motioned to approve amended agenda. Bill second.

Jess: Yes. Dave: Absent. Colleen: Yes. Bill: Yes. Elaine: Yes. Approved 4-0.

7.0 Board Reports/Comment: None.

7.1 Jam Board update: Save for next meeting.

8.0 Set next board meeting

Proposed Date: September 28 @ 9:00 AM

10.0 Items for next board meeting

11.0 Adjournment

Jess adjourned meeting at 9:28 am.

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