



ColoradoAeroLab.org

Colorado AeroLab, Inc.
BOARD AGENDA
April 26, 2022
9:30 AM; Virtual Meeting

9:00-9:30 – Board Work Session – Strategic Planning

1.0 Call to Order

Jess called the meeting to order at 9:30 am. Present: Jess, Elaine, Dave, Bill, Colleen.

2.0 Agenda – Additions/Deletions – Approval

Dave motioned to approve agenda. Colleen seconded.

Jess: Yes. Dave: Yes. Bill: Yes. Colleen: Yes. Elaine: Yes. Approved 5-0.

3.0 CAL Staff Report/Update

3.1 Elaine Menardi – programs update

Grants ending June 30 for C8 (WG) and C9 (Eads/Kit Carson). Never Summer launched April 5 which included training and credentials for OST professionals as well as Learning Design Services.

3.2 Jess Buller – fiscal update

CAL will have approximately \$72k at end of 21CCLC grants on July 1, 2022.

4.0 Consent Agenda

4.1 Routine Business

4.1.1 Approve 1-11-2022 Minutes

ENCLOSURE

Bill motioned to approve. Dave seconded.

Jess: Yes. Dave: Yes. Bill: Yes. Colleen: Yes. Elaine: Yes. Approved 5-0.

5.0 Visitor Comments/Requests

6.0 Discussion Items

6.1 CEO/CFO position

Elaine Menardi
Chief Innovator
307-258-0552

emenardi@coloradoaerolab.org

Colorado AeroLab, Inc

110 West Park Avenue
Kremmling, CO 80459

A 501 (c)(3) Non-Profit Corporation

Jess Buller
Chief Executive Officer
970-630-7286

jbuller@coloradoaerolab.org



6.2 Fiscal Agent position ColoradoAeroLab.org

6.3 Board president position

6.4 Bookkeeper/CPA positions

7.0 Action Items

7.1 Approve Financial Report 7-1-2021 to 3-31-2022 ENCLOSURE

Colleen motioned to approve. Dave seconded.

Jess: Yes. Dave: Yes. Bill: Yes. Colleen: Yes. Elaine: Yes. Approved 5-0.

7.2 Approval of CEO/CFO resignation ENCLOSURE

Bill motioned to approve. Dave seconded.

Jess: Yes. Dave: Yes. Bill: Yes. Colleen: Yes. Elaine: Yes. Approved 5-0.

8.0 Board Reports/Comment

9.0 Set Special Board Meeting: Compensation for Jess, Andrea and Elaine after June 30.

Proposed Date: June 13 @ 6:00 pm

10.0 Set next board meeting

Proposed Date: July 18 @ 6:00 pm

Proposed Date: October 10 @ 6:00 pm

11.0 Items for next board meeting

12.0 Adjourn

Bill motioned to approve. Dave seconded.

Jess: Yes. Dave: Yes. Bill: Yes. Colleen: Yes. Elaine: Yes. Approved 5-0.

Jess adjourned the meeting at 10:32 am.

Elaine Menardi
Chief Innovator
307-258-0552

emenardi@coloradoaerolab.org

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