



## Regular Board Meeting Agenda

October 23, 2023  
Virtual Meeting @ 5:30 pm

### 1.0 Called to Order at 5:32 pm.

Present: Elaine Menardi, Nathan Gardner, Dave Skinner, Bill Hill.

Absent: Crystal Myers, Teresa McDermott.

Guest: Becky Alexander, Taylor Roth, CPA.

### 2.0 Agenda – Additions/Deletions – Approval

- Personnel: Sarahbeth Smith, Grant Data Assistant
- US EDA Tech Hubs Grant Designation
- Approve FY 23-24 YTD Financial Report

### 3.0 Review 2022 Form 990 Return: CAL's nonprofit tax return

1. Becky Alexander – Taylor Roth CPAs
2. Tips for review:
  - i. Salaries are calculated based on the calendar year. Form 990 is reported on the fiscal year (July 1-June 30). Salary totals will look different.
  - ii. The drop in revenue represents the decrease in programs offered from FY 22 to FY 23. This resulted when prior 21CCLC sites were closed in May 2022.
  - iii. CAL is dependent on CDE for funding with few other donors.

Charity Navigator score of 97%. Add public 990 to website and would bump us up to 100%.

On BoD, Executive Director can be compensated but generally should not be a voting member.

Public inspection copy with redacted donors. Email Becky with decision to post on website.

### 4.0 CAL Staff Reports

1. Program Report – Elaine Menardi
  - i. Tony Grampsas Youth Services: Youth Community Partnership Grant
  - ii. 21<sup>st</sup> CCLC Cohort X Grant
  - iii. Afterschool Programs at EGSD and WGSD

Elaine Menardi  
Executive Director  
307-258-0552

EMenardi@ColoradoAeroLab.org

**Colorado AeroLab, Inc**  
301 Marina Drive, PO Box 220  
Grand Lake, Colorado 80447  
A 501(c)(3) Non-Profit Corporation

Nathan Gardner  
Financial Director  
720-288-8269

NGardner@ColoradoAeroLab.org



ColoradoAeroLab.org

- iv. Dollar General Literacy Foundation grant
- v. Denver Broncos Foundation Grant
- vi. US EDA Tech Hubs Grant Designation

2. Financial Report – Nathan Gardner

- i. Financials Review

ENCLOSURE

5.0 Consent Agenda

1. Routine Business

- i. Approve 8-28-2023 Minutes

ENCLOSURE

Motion to approve minutes: Dave. Second: Bill. Approved.

- ii. Approve FY 23-24 YTD Financial Report

ENCLOSURE

Motion to approve financials: Dave. Second: Bill. Approved.

- iii. Approve 990 to file and to post on website.

Motion to approve financials: Dave. Second: Bill. Approved.

2. Personnel

- i. Sarahbeth Smith, Grant Data Assistant

- ii. Motion to approve: Dave. Second: Bill. Approved.

6.0 Visitor Comments/Requests

7.0 Discussion

8.0 Board Reports/Comments

9.0 Action Items

10.0 Next Board Meeting: Proposed: January 22 or 29 @ 5:30 pm.

Next meeting on Monday, January 29 at 5:30 pm.

11.0 Items for next board meeting:

- Conflict of Interest for board members.
- Adding a supervisor for the 40 employees.

12.0 Adjourn at 6:41 pm.

Motion to adjourn: Dave. Second: Elaine. Approved.

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Executive Director  
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